

PHYSICS 102 Exam #1 Instructions

1. Complete the homework review; the instructions are on the class website under news, or at physics.nfshost.com/102/Repository/HomeworkReview.pdf.
2. Visit the class website, and log in.
3. Go to the **Midterm** tab on the website, press the Submit button next to “Submit homework review”, select your page or pages (in any reasonable format), and press OK, just as you would for homework.
 - If you already submitted your review via email, the first line will be grey. If it’s blue, then I probably missed it: go ahead and submit it again.
4. Once you do that, the second line should light up, and a big button called “Download” will appear.
 - Clicking that button will open the PDF for your exam in a new window, and it will also **start the clock**. Don’t click that button until you’re ready to start your 24-hour period.
 - You can revisit the website and download it again as often as needed.
 - Note that everyone’s exam is a little different, so make sure you work on your own exam.
 - Please handwrite your exam (typed equations rarely look very good), either on the original exam, or neatly on a separate piece of paper.
 - You may refer to your notes and anything linked to from the class website. You may not refer to anything else. Do not discuss the exam with anyone except me until I give the all-clear.
5. When you are done with the exam, click on the “Submit” button in the third line, and upload your exam as you would a homework assignment.
 - If you submit the exam and then realize you got something wrong and want to fix it within the 24 hours, just resubmit the exam again. Don’t hold onto the exam until the last minute “just in case” you think of something new.
 - If you miss the deadline, don’t panic; just submit it when you can.
 - Each step will be greyed out as you complete it, and the current step will be highlighted in blue.
 - If you have already started or completed the exam, the page should be updated to match your current status. Let me know if it doesn’t.
 - Please complete the exam by the evening of **Friday, April 7th**. Let me know if you need to delay any longer than this.
 - And of course, let me know if you have any difficulty with the website, and don’t panic over technical issues.